**Digital Forensics Report Format**



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**Digital Forensics Report Template:**

[Organization's Name]

Digital Forensics Report

**Case Number:** Case Number

**Date of Investigation:** Date

**Investigation Team:**

**Lead Investigator:** Lead Investigator's Name

**Forensic Analyst:** Analyst's Name

**Supporting Analyst:** Analyst's Name (if any)

1. **Executive Summary**
2. **Case Overview**
3. **Findings**
   1. Relevant Files and Artifacts

**3.2** Timeline Analysis

* 1. Suspicious Activities

1. **Data Analysis**

**4.1** Data Recovery and Examination

**4.2** Data Preservation

**4.3** Data Analysis Techniques

1. **Evidence Acquisition**

**5.1** Devices Examined

**5.2** Evidence Collection Methods

**5.3** Chain of Custody

1. **Conclusion**

**6.1** Summary of Findings

**6.2** Assessment of Admissibility

1. **Appendices**

**7.1** Evidence Inventory

**7.2** Forensic Tools Used

**7.3** Detailed Analysis Results

1. **Recommendations**

**8.1** Legal and Investigative Action

**8.2** Data Security Improvements

[Investigator’s Signature]

[Your Organization's Contact Information]

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